

Colorado School Counselor Association

CONSTITUTION



Revised 2010

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Constitution

ARTICLE I – NAME AND PURPOSE

The name of the Association shall be the Colorado School Counselor Association, an association for the promotion of counseling services in the schools and communities of Colorado. This Association, also referred to as CSCA, will be affiliated with and chartered by the American School Counselor Association.

Section I – Purpose: The purpose of this Association shall be: to promote and advance the interests of school counseling programs and services in the State of Colorado; to provide an organization through which those engaged in these programs can exchange ideas, seek solutions to common problems, stimulate their professional growth, and establish and improve standards of the profession of school counseling.

ARTICLE II – MEMBERSHIP

Membership in this association shall be open to anyone who is engaged in professional school counseling or allied service provided he/she meets the requirements set forth in the By-Laws.

Section I – The annual dues of the Association should be set and made payable by prescribed procedure in the By-Laws. The fiscal year of the Association shall be July 1 - June 30. No person shall attain membership or shall be a candidate to an office in the Association without payment of the prescribed dues.

ARTICLE III – CSCA OFFICERS

Section I – The Officers of the Association shall be the President, President Elect, Past President, Executive Director, Four Vice Presidents, Region Representatives, Secretary and Treasurer.

Section II – The Officers of the Association must hold CSCA membership. The Secretary, Treasurer, and the Executive Director shall be appointed annually by the President.

Section III – Election of officers shall be by ballot annually. The ballot must be provided to membership at least two weeks prior to the election deadline. The results of the ballot will be made known in the *CSCA publications*. All candidates will be notified personally immediately after the results have been tabulated. Elected officers will officially take office by July 1 of each year.

Section IV – The Governing Board with voting power shall consist of the elected officers of the Association and twelve members elected for terms of two years from each of the geographic regions.

Section V – If a vacancy should occur on the CSCA Governing Board, including committee chair positions, the President, with the voting consent of the CSCA Governing Board, shall appoint a replacement.

ARTICLE IV – MEETINGS

Section I – Conferences, workshops and other general meetings of the Association shall be held at such a time and place as determined by the Governing Board.

Section II – The Governing Board shall meet four times a year. Other meetings of the Governing Board may be held at the call of the President.

ARTICLE V – AMENDMENTS AND ADOPTIONS

Section I – Amendments to this constitution may be proposed by an individual member, provided he/she has the signatures of at least 15 members, **or** by the Governing Board. The copy of the amendment as proposed by the individual must be presented to the Governing Board at least 30 days prior to the next scheduled CSCA Board meeting. A copy of the proposed amendments to the Constitution or By-Laws must be provided to all members at least two weeks prior to the vote of the membership.

Section II – Members of the CSCA Governing Board will ratify this Constitution at the next CSCA Governing Board meeting immediately following the vote of the membership.

ARTICLE VI – STANDING COMMITTEES

The President and the Governing Board shall appoint such standing committees as are needed for carrying out the work of the Association.